



CSMSS

Chhatrapati Shahu Maharaj Shikshan Sanstha's

CHH. SHAHU COLLEGE OF ENGINEERING

Kanchanwadi, Paithan Road, Aurangabad, 431 011

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Approved by AICTE New Delhi, DTE (Govt. of Maharashtra) and affiliated to Dr. BATU, Lonere (Raigad). DTE Code: 2533

Internal Quality Assurance Cell

Minutes of Meeting,

Date and Time: 06-04-2022, at 2.30 pm in conference hall

Sr. No.	Agenda	Minutes of meeting
1	Welcome	The IQAC coordinator welcomed the Principal, all HOD's and other members for the meeting. The Principal sir congratulated all staff for successfully completion of semester curricular and extracurricular work. Review of previous IQAC meeting is discussed. With his permission, next agenda are taken up by IQAC coordinator.
2	Review of semester activities. AY 2021-22	IQAC Coordinator given status of the academic activities and assessment of last semester like internal assessments of last semester (Jan-Feb 2022), Internal assessment, laboratory experiments, study materials etc. IQAC chairman also highlighted that as per the university guidelines the laboratory experiments are conducted and internal assessments are completed. Oral examination are conducted through online mode. All internal assessment marks are ready for uploading to university portal.
3	Status of examination	Online examination are conducted by university for third and final year students. All students have given examinations as per the university guidelines. Few of the cases of technical difficulties are communicated to university examination section.
4	NAAC Work progress	IQAC Chairman informed the meeting that all the departments are preparing the NAAC work. The ongoing sub-criteria documents are being checked and necessary changes are informed to respective criteria in-charge. Overall preparation of NAAC documents are in progress. The progress reports are communicated to all HoDs.
5	Even semester preparation	IQAC coordinator informed meeting that Academic calendar of even semester (March-June 2022) are published by University. The classes of third year and final year are decided to start offline from 21 March 2022. One week is given to students for arrangement of food, accommodation, transportation after pandemic period. Notices for



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		commencement of classes are sent to students and informed to parents also. Load distribution and timetables for next semester are also reviewed in the meeting.
6	Final year Placement	The Principal congratulated to Training and Placement team and all Heads of department for good progress in the current academic year placement. Simultaneously he suggested add-on courses on Aptitude and professional skills for third year and second year students.
7	Organization of Energy conclave.	IQAC Coordinator informed the meeting that energy conclave is planned on 29-30 April 2022. This conclave is open for participation of all the students of the state and industry also. This will be immensely befitted to the students. The information about the conclave and other details are in the process of preparation.
8	Any other matters	The IQAC Coordinator also discussed the following points in the meeting. a) Innovative activities at the department levels needs to be stepped up and other than academic extracurricular activities are need to conduct for society/ energy related issue/ agricultural related problems in the region. b) The communication with industry for final year project and internship presentation has to be taken up. Training department is already in process. c) Blood Donation camp is to be arranged under NSS in the month of April, on occasion of world health day. d) Training for non-teaching staff is planned in next week, Topic: Computer Skill and Practice.
9	Vote of Thanks	The IQAC Chairman proposed vote of thanks and mentioned that the next meeting would be in the first week of July 2022.

Dr R P Chopade
IQAC Coordinator



Dr U. B. Shinde
Principal

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