




Date: 29/12/2022

## Internal Quality Assurance Cell Meeting Notice

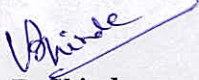
Respected Sir/ Madam,

It is our pleasure to inform you that the IQAC Meeting of CSMSS Chh. Shahu College of Engineering Aurangabad is scheduled to be held on 03/01/2023 at 2.00 p.m. in conference room. The brief-agenda of the meeting is given herewith. You are requested to kindly make it convenient to attend the meeting.

Agenda Number	Meeting Agenda in brief
1	Welcome
2	Academic review of odd semester 2022-23
3	University paper setting duty
4	National festivals and birth anniversary celebration
5	University exam review.
6	College Library audit
7	Discussion on DBATU Academic Audit
8	ISO First Surveillance Audit
9	Green Audit

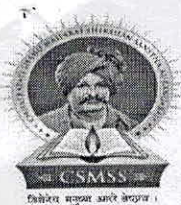
  
Dr. R. P. Chopade  
IQAC Coordinator

Copy to: Members, IQAC 2022-23:

  
Dr. U. B. Shinde  
Principal  
Principal

S.M.S.S. Chh. Shahu College of Engineering  
Kanchanwadi, Aurangabad.





## Internal Quality Assurance Cell Minutes of Meeting

**Date and Time:** 03/01/2023, at 2.00 pm

**Venue:** Conference hall, Building A

Sr. No.	Agenda	Minutes of meeting
1	Welcome	The IQAC coordinator welcomed the Principal, all HOD's and other members for the meeting. The Principal sir congratulated all staff for successfully completion of semester curricular and extracurricular work. Dr. R.P. Chopade read the Vision and Mission of the institute IQAC coordinator read the previous minutes of meeting and confirmed. Action taken report also presented and accepted by members. With the permission of Chairperson, next agenda are taken up by IQAC coordinator.
2	Academic review of odd semester 2022-23	Academic review of odd semester presented by HoDs and the events conducted found as per academic calendar. Syllabus of subjects are delivered as per course plan. Next semester institute academic calendar is proposed in the meeting and approved.
3	University paper setting duty	Discussion on the paper setting from DBATU received and to submit it within time. Also time bounded online paper checking is suggested by the Principal.
4	National festivals and birth anniversary celebration	As per IIC guidelines, we are planning to conduct Swami Vivekanand Jayanti, Savitribai Phule Jayanti, Rajmata Jijau Jayanti in institute. Students and staff are participated in the events on regular basis.
5	University exam review.	Review of university examination is taken for smooth conduction. Student's issues related to examination are resolved by verbal communication with University office.
6	College Library audit	College library audit is proposed to conduct for available books and utilization of books. The policy and processes.





**CSMSS**

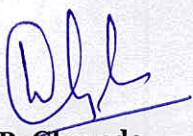
Chhatrapati Shahu Maharaj Shikshan Sanstha's  
**CHH. SHAHU COLLEGE OF ENGINEERING**

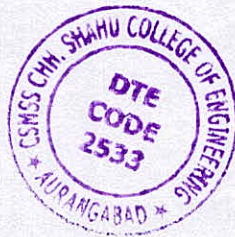
Kanchanwadi, Paithan Road, Chhatrapati Sambhajinagar, 431 011  
Ph. No. : (0240) 2646373, 9922668199, 2646350 Fax: (0240) 2646222  
Website: www.csmssengg.org




Approved by AICTE New Delhi, DTE (Govt. of Maharashtra) and affiliated to Dr. BATU, Lonere (Raigad). **DTE Code: 2533**

7	DBATU Academic Audit	DBATU Academic Audit of the institution has been successfully completed on 10/11/2022 with good remarks. Suggestions from DBATU Academic Audit Committee is discussed.
8	ISO First Surveillance Audit	First Surveillance of ISO Audit was completed and the suggestions from the committee was discussed.
9	Green Audit	Green Audit as per ISO standards was done successfully and discussed in the meeting. The suggestion from the committee was discussed.
10	Vote of Thanks	The IQAC Coordinator proposed the vote of thanks and mentioned that the next meeting would be in the first week of April 2023.

  
**Dr. R. P. Chopade**  
IQAC Coordinator



  
**Dr. U. B. Shinde**  
Principal

**Principal**  
S.M.S.S. Chh. Shahu College of Engineering  
Kanchanwadi, Aurangabad.

**Copy to:**  
All Members (External & Internal) of IQAC CSMSS CSCOE for information and necessary action.





## Internal Quality Assurance Cell

**Action taken and Implementation details report** of meeting on Date and Time:  
03/01/2023, at 2.00 pm in conference hall.

Sr. No.	Agenda	Action Taken
2	Academic review of odd semester 2022-23	Action Point: academic and activity calendar to be prepared and circulate Responsibility: IQAC Status: Next semester institute academic calendar is approved in meeting. The calendars will circulated to all students within two days for regular use.
3	University paper setting duty	Action Point: as per university instructions paper evaluation and examination support Responsibility: Department Head Status: winter semester examination work is in progress. The work allotted by university is expected to complete as per time line of the university.
4	National festivals and birth anniversary celebration	Action Point: All national and local birth anniversary celebrations. Responsibility: IIC coordinator Status: All local and national celebrations are organized as per IIC instructions. Students and staff were participated in the events.
7	College Library audit	Action Point: To conduct College library audit. Responsibility: IQAC and Library team Status: College library audit is conducted by IQAC and librarian. Available books record and utilization are reviewed. Minor record keeping is improved and updated.
8	DBATU Academic Audit	Action Point: DBATU Academic audit. Responsibility: IQAC coordinator and college office





**CSMSS**

Chhatrapati Shahu Maharaj Shikshan Sanstha's

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		Status: Suggestions on improvement in the research and publication is received. The research cell plan to encourage students and faculties for more publications.
9	Green Audit	Action Point: Green audit report review. Green audit is conducted from external agency. The identification and name boards and suggested in green audit. As per suggestions name plates are prepared and mounted at the places.

**Dr. R. P. Chopade**  
IQAC Coordinator



**Dr. U. B. Shinde**  
Principal

**Principal**

**S.M.S.S. Chh. Shahu College of Engineering**  
Kanchanwadi, Aurangabad.